

# SUPERIOR COURT OF CALIFORNIA COUNTY OF STANISLAUS TRAFFIC DIVISION

Instructions for Request for Reduction of Fine and Order; Advisement and Acknowledgement of Rights; Entry of Guilty or No Contest Plea Form

### The Court is offering a <u>new program</u> that can quickly resolve your traffic citation without having to go to Court. This onepage request form gives you the ability to ask the Court to:

- 1. Significantly reduce your fine without having to attend a Traffic Court hearing;
- 2. To allow one or more violations to be corrected with documentation you send to the Court;
- 3. To request Traffic School, in addition to receiving a reduction in your fine.

### In order to be eligible for this program, the following conditions must all be met:

- 1. You have not gone to Court on this case, entered a plea and received a Court order.
- 2. Your case must be timely. "Timely" means your appearance or hearing date is very recent, or is set for a date in the future. If your case was continued due to a Court closure, you are likely timely if you haven't taken other action on it.
- 3. You cannot have a Failure to Appear DMV hold on your license due to this case.
- 4. Your case cannot be in a Failure to Pay, in collections, or on a payment plan status.
- 5. If you are a juvenile, your parent or legal guardian must sign a parental consent form to allow you to take this action.

# Steps for completing form:

- 1. <u>Read sections #3 and #4</u> on this form so you are aware of your rights, and what you will be acknowledging when you sign this form.
- 2. <u>Read section #2</u>, if you have a proof of correction to be considered, you must attach documentation, such as proof of insurance cards; corrections signed off by a police officer on the back of your citation, etc. If you do not want to submit proof of correction, mark the check box " I do not wish to provide proof of correction. I wish to have my fine reduced without showing proof of correction."
- 3. <u>Read section #5</u>, and look at the fine reduction amounts. If the reduced amount on the right column is more than you can pay because of financial hardship, you can ask for additional relief by filing a "Request for Order" packet, which is available on the court's website.

# 4. Read section #6

a. Mark the box **only** if you are requesting Traffic School. Be sure it is marked if so.

#### 5. Complete section #6 as follows:

- a. Signature: \_\_\_\_\_Sign your name
- b. Print Name: \_\_\_\_\_Print your name under the signature
- c. Driver License: \_\_\_\_\_\_fill in your license or state ID number
- d. Date of Birth: \_\_\_\_\_\_fill in your month, day and year of birth
- e. Date: \_\_\_\_\_\_Fill in date you signed it
- f. Address: \_\_\_\_\_ Complete your mailing address, including city, state and zip code
- g. Phone: \_\_\_\_\_\_fill in your phone or message number
- h. Email Address: \_\_\_\_\_\_ add your email address

# Send your form to Traffic Court: 2260 Floyd Avenue, Modesto, CA 95355

There is a drop box available on an outside door if you prefer to drop it off at our location.

#### Important Information:

- 1. Do not send money for payment until you receive a copy of your order in the mail.
- 2. The Court will let you know how much to pay.
- 3. If approved, you will have 60 days to pay your ticket, or 90 days if you take traffic school.
- 4. Payment Methods online at <u>www.stanct.org</u> or by check, money order or cashier's check sent by mail or drop box.
- 5. Be sure to send any proof of corrections with your form or it will not be allowed as a correction.
- 6. If your fine is more than you are able to pay, you can file a Request for Order packet to request additional relief due to a financial hardship. Forms are on the Court's website at <u>www.stanct.org</u>

# If your request for reduction was denied:

The Court will add a page to your order, and will specify why you were denied. Review Attachment A – Additional Orders form for specific reasons. You may resubmit a new request if you were denied due to missing documentation.

#### If you have questions, you can contact the clerk's office by phone (below) or by email at traffic.requests@stanct.org

#### Traffic Division 2260 Floyd Avenue, Modesto CA 95355, (209) 530-3100, option 1 www.stanct.org

It is the mission and vision of Stanislaus County Superior Court to provide equal access to justice; serving the needs of our community and organization with integrity, quality, and fairness.

Traffic Division         2806 Floyd Avenue         Modesto, CA 95355         PEOPLE OF THE STATE OF CALIFORNIA vs.         DEFENDANT:         Advisement AckNowLeDGMENT OF RIGHTS; ENTRY OF GUILTY OR NO CONTEST PLEA; REQUEST FOR REDUCTION OF FINE & ORDER         Case NUMBER: Catation Number:         Case of the state	SUP	ERIOR COURT OF CALIFORNIA, COUNTY O	FOR COURT USE ONLY				
Modesto, CA 95355  PEOPLE OF THE STATE OF CALIFORNIA Vs. DEFENDANT:  ADVISEMENT AND ACKNOWLEDGMENT OF RIGHTS; ENTRY OF GUILTY OR NO CONTEST PLEA; REQUEST FOR REDUCTION OF FINE & ORDER  Cation Number:  Read carefully and, if you agree, sign and return the form to the care.  I and the defendant in this case and I have been charged with the following infraction violation(s) that do not require me to go into court: See clastion or Traffic Court Reminder Notice for violation code sections, Le: "VC22350 or VC22340(a)"  S	Traff	c Division					
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entering a plea of no contest or guilty. I have not been promised anything in exchange for this plea except the reduced fine pursuant to the chart below. I understand that if I am a juvenile, I must have a consent form signed by a parent/legal guardian. 5. I understand that this case must not be in DMV hold status. I also understand that the Court will impose the reduced fine on the offenses as if they were first offenses, regardless of my prior conviction history. I understand that if these reductions would still present a financial hardship, or if I wish to complete community service in lieu of a fine, I must instead file a Request for Order, and provide financial documentation. The reductions are limited to the following schedule and no further reductions will be authorized without a Request for Order being approved by the Court.     If bail for the top offense is: Reduced fine shall be:   Up to \$360 \$120 (includes fees)   \$360 - \$489 \$197 (includes fees)   \$360 - \$489 \$197 (includes fees)   \$360 - \$489 \$197 (includes fees)   \$340 or more, except VC 22348(b) \$350 (includes fees)   Each additional offense \$79 (fees only)         6. I I an eligible, and any of my violations are eligible, I elect to attend Traffic School. A non-refundable administrative fee required by law of \$52.00 will be added to the total amount due, and I acknowledge a completion certificate from the school must be received by the court within 90 days from the date this order is approved. I understand I am bound by the policies and deallines detailed in the Traffic School information form I will be sent.    (SIGNATURE OF DEFENDANT) (DATE)   (PRINT NAME OF DEFENDANT) (DRIVER'S LICENSE#)   (DATE OF BIRTH) (CITY, STATE AND ZIP							
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(SIGNATURE OF DEFENDANT)       (DATE)       (ADDRESS)         (PRINT NAME OF DEFENDANT)       (DRIVER'S LICENSE#)       (DATE OF BIRTH)       (CITY, STATE AND ZIP CODE)         Phone number:				s approved. I understar	nd I am bound by the policies and		
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For Court Use Only: Total Due:Due by:Traffic School Completion Date:							
Defendant's submission considered. Plea accepted. Defendant found guilty. Request for reduction is granted.							
	For (	Court Use Only: Total Due:D	ue by:	Traffic School (	Completion Date:		
Defendant's submission considered. Defendant's request is denied without projudice.		-	-		tion is granted.		
Befer to "Attachment A – Additional Orders", as Judicial Officer's order is included on "Attachment A – Additional Orders".		•			ent A - Additional Orders"		

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DATE \_\_\_\_\_\_ JUDICIAL OFFICER \_\_\_\_\_

# SUPERIOR COURT OF CALIFORNIA, COUNTY OF STANISLAUS Traffic Division

Minor:\_\_\_\_\_

Case #\_\_\_\_\_ Parent/Guardian Authorization for Juvenile Traffic Defendant's Action

# Juvenile Traffic Defendants MUST obtain Parent or Legal Guardian's written authorization to

pay bail, request traffic school, or submit proof of correction to the Court. For traffic school, an 8 hour in person school is preferred, however, the course may instead be taken online due to the pandemic.

A copy of the <u>Parent/Legal Guardian's driver's license or picture ID MUST be provided</u> to the Clerk of the Court in order to proceed with these activities.

Permission to proceed with Traffic Court Proceedings is authorized by the minor's:

Please check:			
Parent	Date:		
or			
<b>Guardian:</b>	Date:Date:		