

SUPERIOR COURT OF CALIFORNIA COUNTY OF STANISLAUS TRAFFIC DIVISION

Instructions for Request for Reduction of Fine and Order; Advisement and Acknowledgement of Rights; Entry of Guilty or No Contest Plea Form

The Court is offering a <u>new program</u> that can quickly resolve your traffic citation without having to go to Court. This onepage request form gives you the ability to ask the Court to:

- 1. Significantly reduce your fine without having to attend a Traffic Court hearing;
- 2. To allow one or more violations to be corrected with documentation you send to the Court;
- 3. To request Traffic School, in addition to receiving a reduction in your fine.

In order to be eligible for this program, the following conditions must all be met:

- 1. You have not gone to Court on this case, entered a plea and received a Court order.
- 2. Your case must be timely. "Timely" means your appearance or hearing date is very recent, or is set for a date in the future. If your case was continued due to a Court closure, you are likely timely if you haven't taken other action on it.
- 3. You cannot have a Failure to Appear DMV hold on your license due to this case.
- 4. Your case cannot be in a Failure to Pay, in collections, or on a payment plan status.
- 5. If you are a juvenile, your parent or legal guardian must sign a parental consent form to allow you to take this action.

Steps for completing form:

- 1. <u>Read sections #3 and #4</u> on this form so you are aware of your rights, and what you will be acknowledging when you sign this form.
- 2. <u>Read section #2</u>, if you have a proof of correction to be considered, you must attach documentation, such as proof of insurance cards; corrections signed off by a police officer on the back of your citation, etc. If you do not want to submit proof of correction, mark the check box " I do not wish to provide proof of correction. I wish to have my fine reduced without showing proof of correction."
- 3. <u>Read section #5</u>, and look at the fine reduction amounts. If the reduced amount on the right column is more than you can pay because of financial hardship, you can ask for additional relief by filing a "Request for Order" packet, which is available on the court's website.

4. Read section #6

a. Mark the box **only** if you are requesting Traffic School. Be sure it is marked if so.

5. Complete section #6 as follows:

- a. Signature: _____Sign your name
- b. Print Name: _____Print your name under the signature
- c. Driver License: ______fill in your license or state ID number
- d. Date of Birth: ______fill in your month, day and year of birth
- e. Date: ______Fill in date you signed it
- f. Address: _____ Complete your mailing address, including city, state and zip code
- g. Phone: ______fill in your phone or message number
- h. Email Address: ______ add your email address

Send your form to Traffic Court: 2260 Floyd Avenue, Modesto, CA 95355

There is a drop box available on an outside door if you prefer to drop it off at our location.

Important Information:

- 1. Do not send money for payment until you receive a copy of your order in the mail.
- 2. The Court will let you know how much to pay.
- 3. If approved, you will have 60 days to pay your ticket, or 90 days if you take traffic school.
- 4. Payment Methods online at <u>www.stanct.org</u> or by check, money order or cashier's check sent by mail or drop box.
- 5. Be sure to send any proof of corrections with your form or it will not be allowed as a correction.
- 6. If your fine is more than you are able to pay, you can file a Request for Order packet to request additional relief due to a financial hardship. Forms are on the Court's website at <u>www.stanct.org</u>

If your request for reduction was denied:

The Court will add a page to your order, and will specify why you were denied. Review Attachment A – Additional Orders form for specific reasons. You may resubmit a new request if you were denied due to missing documentation.

If you have questions, you can contact the clerk's office by phone (below) or by email at traffic.requests@stanct.org

Traffic Division 2260 Floyd Avenue, Modesto CA 95355, (209) 530-3100, option 1 www.stanct.org

It is the mission and vision of Stanislaus County Superior Court to provide equal access to justice; serving the needs of our community and organization with integrity, quality, and fairness.

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(SIGNATURE OF DEFENDANT) (DATE) (ADDRESS) (PRINT NAME OF DEFENDANT) (DRIVER'S LICENSE#) (DATE OF BIRTH) (CITY, STATE AND ZIP CODE) Phone number:				s approved. I understar	nd I am bound by the policies and		
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Defendant's submission considered. Plea accepted. Defendant found guilty. Request for reduction is granted.							
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Defendant's submission considered. Defendant's request is denied without projudice.		-	-		tion is granted.		
Befer to "Attachment A – Additional Orders", as Judicial Officer's order is included on "Attachment A – Additional Orders".		•			ent A - Additional Orders"		

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DATE ______ JUDICIAL OFFICER _____

SUPERIOR COURT OF CALIFORNIA, COUNTY OF STANISLAUS Traffic Division

Minor:_____

Case #_____ Parent/Guardian Authorization for Juvenile Traffic Defendant's Action

Juvenile Traffic Defendants MUST obtain Parent or Legal Guardian's written authorization to

pay bail, request traffic school, or submit proof of correction to the Court. For traffic school, an 8 hour in person school is preferred, however, the course may instead be taken online due to the pandemic.

A copy of the <u>Parent/Legal Guardian's driver's license or picture ID MUST be provided</u> to the Clerk of the Court in order to proceed with these activities.

Permission to proceed with Traffic Court Proceedings is authorized by the minor's:

Please check:			
Parent	Date:		
or			
Guardian:	Date:Date:		