

Petition to Obtain Report of Law Enforcement Agency

Forms Included in this packet:

JV-575 Petition to Obtain Report of Law Enforcement Agency

Instructions:

A. Complete JV-575 Petition to Obtain Report of Law Enforcement Agency

Things to remember when preparing the document:

1. Prepare one original and 1 copy.
2. Complete the following:
 - a) Top of the form - Please include your name, address and phone number.
 - b) Child's name and date of birth - if more than one child list their names on the top row and their corresponding date of birth below their name.
 - c) Section #1. Fill in your name and address.
 - d) Section #2. Fill in your relationship to minor.
 - e) Section #3. If it is for a CPS Report, enter "CPS Report" (a report number is not required). If it is for a law enforcement agency, see #6 below.
 - f) Section #4. Fill in the reason for your request. Please keep in mind this is what the Judge reads and considers for your order.
 - g) Section #5. Fill in if applicable.
3. Under "I declare under penalty of perjury under the laws of the State of California that the foregoing and all attachments are true and correct" complete the following:
 - a) Date signed
 - b) Type or Print Name
 - c) Sign document
4. Fill in number of pages that are attached (if any).
5. **For a Child Protective Services (CPS) Report:**

All parties must provide a copy of your license or identification to access records.

 - a) **Parents** must submit the petition for filing to the Stanislaus County Community Service Agency (CSA), located at 251 Hackett Road, Modesto, CA 95358. CSA will contact you directly when the report is ready for pickup or to inform you that no record was found.
 - b) **All other parties** must submit the petition for filing to the Juvenile Court Clerk's Office, located at 2215 Blue Gum Avenue, Rm. 15, Modesto, CA 95358. The Clerk's Office will contact you when the report is ready for pickup or notify you by mail if no record was found.
6. **For a Police or Other Law Enforcement Agency Report:**
 - a) **Submit the petition directly to the law enforcement agency that took the report.**

The agency will contact you directly when the petition has been processed.

Please note that if either CPS or the Law Enforcement Agency are still investigating an incident, the record may not be available until they have completed their investigations. This may take some time, and the Court is not able to expedite that process.

For additional information on Juvenile records, please see the Judicial Council Website at [Families & Children - famlaw selfhelp \(ca.gov\)](http://Families & Children - famlaw selfhelp (ca.gov)). For information on the law regarding release of record information, please see section 827 Welfare and Institutions Code, and California Rules of Court, sections 5.552 and 5.553.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STANISLAUS STREET ADDRESS: 2215 BLUE GUM AVENUE, ROOM 15 MAILING ADDRESS: 2215 BLUE GUM AVENUE, ROOM 15 CITY AND ZIP CODE: MODESTO, CA 95358 BRANCH NAME: JUVENILE DIVISION	
CHILD'S NAME: CHILD'S DATE OF BIRTH:	CASE NUMBER:
PETITION TO OBTAIN REPORT OF LAW ENFORCEMENT AGENCY	RELATED CASES (if any):
1. Petitioner's name and address (if representing another person, organization, or agency, provide names and addresses):	
2. Petitioner's relationship to child (if any):	
3. Police department or law enforcement agency possessing records: Report number:	
4. The reasons for this request are: (Describe in detail. Attach additional pages if necessary.) <input type="checkbox"/> Continued in Attachment 4.	
5. <input type="checkbox"/> The Notice to Child and Parent/Guardian Re: Release of Juvenile Police Records and Objections (form JV-580) was served on the <input type="checkbox"/> child or <input type="checkbox"/> parent on (date):	

I declare under penalty of perjury under the laws of the State of California that the foregoing and all attachments are true and correct.

Date:

 (TYPE OR PRINT NAME)



 (SIGNATURE OF PETITIONER)

Number of pages attached: _____

PETITION GRANTED PETITION DENIED

ADDITIONAL ORDERS:

Date:

 JUDICIAL OFFICER