

Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court WIC 827/828

Forms Included in this packet:

JV-001 Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court (W&I Codes 827/828)

Instructions:

Complete JV-001 Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court:

1. Complete the top left section with the name address, phone number, etc. of the person submitting the request. Be sure your phone number is available in case the clerk has questions.
2. Select the appropriate location of the Clerk's Office in possession of the records:
 - a. Juvenile Dependency – 1100 I Street Modesto, CA
 - b. Juvenile Justice – 2215 Blue Gum Avenue, Modesto, CA
3. Enter the name of the minor and their date of birth.
4. If known, enter the case number, assigned Judge and department.
5. Enter your name as the person requesting access.
6. Specify your role as a person entitled to access the records by checking the appropriate box under either section "A" (box #1 through #16) or section "B" (box #1 through #12).
Please note: Only those person(s) or agency(ies) authorized to view and receive copies, under Welfare and Institutions Code 827-828, may obtain copies or view the file.
7. Under "I further declare", read and initial for sections "C", "D", and "E".
8. If designating an authorized agent, complete section "F".
9. Complete the declaration under penalty of perjury that the information you have provided is true and correct, entering the day, month, year, and location when signed.
10. Sign your name and print your title (if applicable) to complete your declaration and request.
11. If applicable, complete your state bar number (if you are an attorney), your badge number (if you are a member of law enforcement), agency case number, or a related non-juvenile case number.
12. Submit a copy of your picture ID with the completed form at the Juvenile Clerk's Office at the appropriate location for Juvenile Justice or Juvenile Dependency related case files.

Things to remember when preparing documents:

1. Prepare one original form and 1 copy for each minor.
2. Use the complete case number. If the number is not known, list it as "unknown".
3. If submitting by mail, be sure to include a clear copy of a government photo identification or the form will not be processed.

For additional information on Juvenile records and forms, please see the Judicial Council's Website at [Families & Children - famlaw_selfhelp \(ca.gov\)](https://www.famlaw_selfhelp.ca.gov), the California Rules of Court, sections 5.552 and 5.553, and sections 827 /828 of the Welfare and Institutions Code.

Effective 7/1/2022

Your Name: _____

Case Number: _____

B. Persons entitled to inspect juvenile case files (no copies)

- | | |
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| <p><input type="checkbox"/> 1. A superintendent or designee of the school district where the minor is enrolled or attending school. [WIC § 827(a)(1)(G)]</p> <p><input type="checkbox"/> 2. A State Department of Social Services legal staff or special investigator peace officer engaged in the inspection, licensing and investigation of community care facilities. [WIC § 827(a)(1)(J)]</p> <p><input type="checkbox"/> 3. A person, agency, or member of a multidisciplinary team providing treatment or supervision of the minor. [WIC § 827(a)(1)(K)]</p> <p><input type="checkbox"/> 4. A judge, commissioner, or hearing officer assigned to a family law case involving the custody and/or visitation of the minor. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 5. A family court mediator actively participating in a family law case involving the minor. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 6. A child custody evaluator actively participating in a family law case involving the minor. [WIC § 827(a)(1)(L)]</p> | <p><input type="checkbox"/> 7. An attorney appointed for the minor in a family law case. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 8. A statutorily authorized or court-appointed probate investigator who is actively participating in an active guardianship case involving the minor. [WIC § 827(a)(1)(M)]</p> <p><input type="checkbox"/> 9. A statutorily authorized or court-appointed investigator conducting an investigation pursuant to Family Code section 7663, 7851, or 9001 in an active case. [WIC § 827(a)(1)(M)]</p> <p><input type="checkbox"/> 10. A local child support agency employee engaged in establishing paternity and/or establishing and enforcing child support orders. [WIC § 827(a)(1)(N)]</p> <p><input type="checkbox"/> 11. A juvenile justice commissioner appointed pursuant to Welfare and Institutions Code § 225. [WIC § 827(a)(1)(O)]</p> <p><input type="checkbox"/> 12. A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in section B, numbers 3-9, in a case involving a minor who is a member of, or who is eligible for membership in, that tribe. [WIC § 827(f)]</p> |
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I further declare:

- C. I am requesting to view and/or receive copies of the juvenile case file concerning the above-named minor for use in my capacity described above, and will not share any portion of the records released to me or information relating to their contents, other than as provided by law. ____ [Initial]
- D. I will not attach any portion of the juvenile case file or any information relating to the contents of the juvenile case file to any other document without the prior approval of the Presiding Judge of the Juvenile Court, unless they are used in connection with and in the course of a criminal investigation, a proceeding to declare a person a dependent child or ward of the Juvenile Court, or a proceeding described in Welfare and Institutions Code section 827(a)(1)(I) by the State Department of Social Services. ____ [Initial]
- E. Except as permitted under section D, I will not attach any portion of the juvenile case file or any information relating to the contents of the juvenile case file to any document used in any case or proceeding, including a criminal, civil, of family law case or proceeding, without the prior approval of the Presiding Judge of the Juvenile Court. ____ [Initial]
- F. Designation of Authorized Agent: I authorize _____ as my agent to view and/or receive copies of the requested records.

I declare under penalty of perjury that the above is true and correct.

Executed this _____ day of _____, 20 _____ in _____.

Signature

Print Title

If applicable, indicate the following:

- State Bar No. (Attorneys): _____
- Badge No. (Law Enforcement): _____
- Agency Case No.: _____
- Related (non-juvenile) Case No.: _____

For Court Use Only

GRANTED DENIED Date: _____ By Clerk: _____